



## Adult Basic Education Fees 2021-22

(July 1, 2021-June 30, 2022)

Annual Licensing Fee	Site Licenses (based on enrollment)
\$ 130	Sites serving 100 or less learners
\$ 230	Sites serving 101 to 1,000 learners
\$ 340	Sites serving 1,001 to 2,000 learners
\$ 550	Sites serving 2,001 to 4,000 learners
\$ 850	Sites serving over 4,000 learners

The Minnesota Career Information System (MCIS) has created a site tailored to better meet the needs of Adult Basic Education learners. This site includes straight forward language, less density and clear choices to help your learners make better career decisions by providing accurate, comprehensive and current career information and planning resources. All information files are linked for seamless exploration.

### Occupation and Employment Information

- **Occupations:** detailed information on over 500 occupations with current regional, state and national labor market information. Organized by career fields and career clusters.
- **Career Fields:** information on Minnesota's six career fields with links to career clusters and pathways.
- **Military:** general information about the military.
- **Self-Employment:** helps you determine if self-employment is right for you.
- **Job Search:** has help on how to conduct a successful job search, interviewing tips and a resume creator.
- **Job Success:** information to help you stay gainfully employed.

### Education and Training Information

- **Programs of Study:** admission and coursework information for over 800 program categories, plus descriptions of programs offered by each school.
- **Minnesota Schools:** detailed information on licensed and accredited higher education institutions in Minnesota.
- **Apprenticeship:** general information plus contact information for sponsors throughout Minnesota.
- **Short-Term Training:** list of licensed programs requiring less than one year to complete.
- **Paying for School:** helps with understanding the different ways to pay for school (scholarships, loans, grants), including financial aid process.

## Assessment Tools

- **Career Cluster Inventory:** a quick interest inventory that provides results based on the 16 Department of Education career clusters.
- **O\*NET Interest Profiler Short Form:** helps identify interests and matches them with a wide variety of careers.
- **Reality Check:** an interactive tool that matches lifestyle and educational choices with occupations.
- **Employability Skills Survey:** identify employability skills by completing a survey and discuss strategies to develop these skills. Includes a classroom activity.
- **Learning Styles Survey:** identify learning styles through a survey and discuss study strategies that can help them learn best. Includes a classroom activity.

## Additional Features

- **Electronic Portfolio:** saves work in MCIS including favorites and assessment results. Includes the ability to upload and save documents and resumes.
- **Personal Education Plan:** created by entries in the portfolio and formatted to a printable pdf file that learners and staff can review and save in the portfolio.
- **Checklists:** helps guide learners through the career development process activities.
- **Administrative Side:** allows administrators to manage learner portfolios. Includes an extensive reporting feature, the ability to customize checklists and send messages to learners.

For more information, please contact [mcis.team@state.mn.us](mailto:mcis.team@state.mn.us), 651-582-8321 or 800-599-6247.